



## Hassle- Free, Flat Rate Property Management

Services Offered	<b>GOLD \$59/month</b>	<b>Diamond \$99/month</b>
General Property Maintenance*		✓
General Property Repairs**		✓
Statutory notices		✓
Pay Vendor Bills/Property Taxes		✓
Response to notices		✓
Eviction Proceedings***		✓
Tenant Screening & Selection	✓	✓
Background & Credit Checks	✓	✓
Customized Lease	✓	✓
Lease Execution	✓	✓
Online & In Office Rent Collection	✓	✓
HOA Communication	✓	✓
Security Deposit Trust	✓	✓
Owner Draws on 15th	✓	✓
Real Time Accounting	✓	✓
Monthly and Annual Financials	✓	✓
Owner's 24/7 Online Portal Access	✓	✓
Tenants' 24/7 Online Portal Access	✓	✓
Delinquency Pursuit/3 day notices	✓	✓
Move out Inspection	✓	✓

\* General Maintenance does not cover lawn care, pool maintenance and pest control.

\*\* General Repairs include both parts and labor. Does not include appliance repairs.

\*\*\* Eviction Proceedings are for possession only and does not include court costs.